

BYE-LAWS OF THE PENINA GOLF CLUB

1. OBJECTIVES AND DEFINITIONS

1.1. These Bye-Laws are established as internal regulations in accordance with Article 24 of the Club's Statutes.

1.2. The following definitions are relevant for these Bye-Laws:

- a) "E.G.A." means the European Golf Association or its successor.
- b) "F.P.G." means the Federacao Portuguesa da Golfe.
- c) "The Committee" means the committee established under Article 13 of the Club's Statutes.
- d) "The Members' Committee" means the successor in name to the technical committee referred to in Article 15 of the Club's Statutes.
- e) "Member" means any person on the Register of Members.
- f) "Interclub" means the team competition between clubs on the Algarve as organized by the Algarve Interclub League or such other competition of a similar nature as shall replace it.

2. THE COMMITTEE

The Committee has a number of responsibilities established under the Club's Statutes some of which are delegated to the Members' Committee under these bye-Laws.

3. THE MEMBERS' COMMITTEE

The management of the day to day affairs of the Club shall be vested in the Members' Committee. The quorum of the Members' Committee shall be a simple majority of the determined membership of the Members' Committee. The Members' Committee shall consist of the Captain, the Interclub Captain and a maximum of five additional members elected annually by the Members.

The Members' Committee will have full responsibility for running and overseeing all of the club's playing and social activities, including administering competitions, and shall act as the Club's official competitions committee responsible for handicapping. The Members' Committee shall appoint one of its members as Handicap Secretary.

4. CONDUCT OF MEETINGS

The Members' Committee shall meet once every four months and at other times as the situation dictates. The Captain shall determine the agenda and have a casting vote if necessary. Minutes of any such meetings shall be made available to members seven days after approval by the Captain in conjunction with the proposed date of the next meeting. Members wishing to have an item added to the agenda shall put the matter in writing to the Captain no later than seven days before the scheduled meeting in order that he may research the matter in advance of any discussion. The Captain shall be responsible for providing a written response to the member concerned.

Members wishing to table a matter at an Annual General Meeting of members shall notify the Members' Committee in writing on or before 31 January. Any such matter should be countersigned by at least three other members. The Members' Committee shall ensure that any such matter is drawn to the attention of the Committee for consideration as an addition to the Agenda for the next meeting.

5. PROCEDURE FOR ELECTIONS

The Members' Committee shall be elected at an Annual General Meeting, for a period of one year. Nomination for the post of Captain may be made by any two members of not less than two years standing, having previously received the assent of that nominee. Non 'ex-officio' committee members may be nominated in a similar manner. The names of nominees together with the names of the respective proposers and seconders, shall be sent to the Committee on or before 31 January in any year that a vacancy arises. The Committee shall post a list of any nominations received on the Club notice board within 30 days of receipt thereof. If only one nomination for the post of Captain is received, the member nominated shall be declared elected at the AGM. If more than one nomination is received then the Chair of the AGM shall conduct a secret ballot. The Committee may fill by appointment any vacancy occurring during a year.

Appointment to the members Committee is subject to confirmation by the Committee within thirty days of the Annual General Meeting.

6. CAPTAIN

The Captain shall be appointed at an AGM for a term of no more than 3 years subject to the following, a) that He or She has been a continuous member for not less than two years and b) the appointment is confirmed by the Committee within thirty days of the AGM.

The Captain shall nominate the Interclub Captain for the period of his/her Captaincy, no less than 60 days prior to the AGM at which he/she is to be appointed Captain.

The President of the Golf Club or the Captain shall make all club presentations and speak on behalf of members at any club functions.

The Captain shall be responsible for liaison with the Golf manager for available start times, publication of competition entrance sheets, preparation and collection of completed scorecards, organization of any members' sweep/prizes and onward transmission of qualifying competition cards to the handicap secretary.

7. INTERCLUB CAPTAIN

The Interclub Captain shall be solely responsible for interclub matters. He/She shall maintain a policy for the selection of teams and their pairings to ensure that a the best possible representation of the Club is achieved given: a) the members available, b) a consistent selection approach, c) an opportunity for all members with sufficient enthusiasm and skill to play team golf and d) communication of the above policy to all members.

8. HANDICAPS

All handicaps will be allocated and adjusted in accordance with the directions issued from time to time by the FPG. Players wishing to enter Extra Day Scores ('EDS') must register his/her name in advance on the EDS entry list at the Golf Reception prior to commencement of play and return their scorecard duly signed on completion of the round.

9. REGISTER OF MEMBERS

Every member shall notify The Penina Golf Manager of their address to which notices and demands can be sent.

10. COMPETITIONS

Club Competitions held on a Saturday and other major club competitions shall be organized in accordance with Bye-Law 6. Ad hoc Members' competitions held on Tuesdays and Thursdays will be organized on a voluntary basis. Unless otherwise stated in advance by the Captain, all Saturday individual competitions compliant with the EGA rules shall be 'qualifying'.

11. SOCIAL EVENTS

Where a Club Competition has an associated social function, entrants are expected to attend that function. On prior application of an entrant, the Captain may, in his/her sole discretion waive this requirement and permit any prize winner to have a prize collected on their behalf. In the event that the Captain determines that the reason for the application is insufficient then whilst the entrant's score will count for Handicap purposes the prize will be awarded to the player returning the next best score.

12. FINANCE

Any competition organizer shall make a return to the Committee with any associated surplus funds as soon as practicable to enable the Committee to comply with its responsibilities under Article 15.1 e. and f.

13. DRESS CODE

All members and guests are required to adhere to the dress code as established from time to time by the Golf Director.

14. DISCIPLINE

Where the Captain is made aware of a potential disciplinary matter, he/she shall have the discretion to speak to the parties involved informally and deal with it personally. In the event that the Captain or member believes the matter warrants further action, he/she should raise the matter with the Members' Committee as soon as practicable. The Members' Committee may:

- a) determine that a formal letter is written to the relevant parties warning the member(s) regarding future conduct, or
- b) request in writing the attendance of the relevant parties at a subsequent meeting of the Members' Committee in order to provide the member an opportunity to make an explanation or clarification of the alleged conduct. In the event that the Members' Committee determines that a sanction is necessary, its proposal and a written report of the events will be provided to the affected member and the Committee for its consideration and ultimate decision as to implementation thereof.

15. PROHIBITIONS

16.1 No member or visitor (with the exception of a visually impaired person) shall under any circumstances bring a dog into the Club House nor allow a dog to accompany them during a game of golf.

16.2 No member shall purchase golf balls on the Golf Course.

16. AMENDMENT OF BYE-LAWS

Proposals for amendment to these Bye-laws will be published by the Members' Committee no later than 30 days in advance of any Club General Meeting. Any such amendments may be approved in whole or in part by a two thirds majority of members present in person or by proxy.

17. APPLICATION OF RULES

All members of the club shall be bound by the Statutes, Bye-laws and local rules of the Club in addition to current legislation on "Basic Law on Sport" (Law 30/2004 of 21/07 as at the date of adoption of these Bye-laws). In the event of any conflict between these regulations, the Statutes shall take precedence.



REGISTO ONLINE DOS ACTOS DOS ADVOGADOS

Artigo 38.º do Decreto-Lei n.º 76-A/2006, de 29-03
Portaria n.º657-B/2006, de 29-06

Dr.(a) Joana Correia Tavares
CÉDULA PROFISSIONAL: 33416LE

IDENTIFICAÇÃO DA NATUREZA E ESPÉCIE DO ACTO

Certificação de traduções de documentos

IDENTIFICAÇÃO DOS INTERESSADOS

Sara Ferreira Rodrigues Pereira
Cartão de Cidadão n.º. 125931603zz4

OBSERVAÇÕES

Certificação de Tradução devidamente assinada pela interessada, a qual declarou haver sido a mesma por si efectuada e afirmando ainda, sob compromisso de honra que prestou perante mim, ser a mesma fiel à versão original do documento.

EXECUTADO A: 2013-02-05 17:45

REGISTADO A: 2013-02-05 17:45
COM O N.º: 33416LE/730

Poderá consultar este registo em <https://oa.pt/validar.php?id=16609139+187026>.

Joana Correia Tavares
Advogada Estagiária
Céd. Prof.: 33416L - NIF 201972891
Alameda dos Oceanos, Lote 1.07.1Y, 2.1
Parque das Nações 1990-208 Lisboa
Tel: 218954290 - Fax: 218943244
E-mail: jct-33416L@adv-est.oa.pt